

Report to	Tidworth Area Board
Date of Meeting	21st January 2013
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider three applications seeking 2012/13 Community Area Grant Funding, one member project and two applications seeking Youth Initiatives Funding

1. TCAP- Second Tranche Funding -£5,024 - Officer Recommendation- Approve in Full.
2. **Young Peoples Initiative** - 5th Wiltshire Baden-Powell Ludgershall Scout Group- £1,000- Officer recommendation - Approve in Full.
3. TCAP- Community Area Awards - **Member Project**, £993.
4. **Young People's Initiative**, Collingbourne Ducis Village Hall Trust - £900 - Table Tennis for Young People.
5. Ludgershall Town Council - One Stop Shop £2,500
6. Kennet Community Transport, £3,000 Officer recommendation approve in part to a level to be determined by elected members.

To ask Councillors to note and report on 2 applications funded between board meetings under delegated authority to Community Area Manager, meeting the grants criteria and approved by Cllrs.

1. Young Peoples Initiative T2A- portable basketball hoops- £430-small grant
2. Enford Village Hall - Digital broadband enabler- £348- small Grant

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Tidworth Area Board has a 2012/2013 budget of £42,665 for community grants, small grants, community partnership core funding and area board/councillor led initiatives. With the allocation of £890 to Tidworth Community Area Partnership at the meeting in May 2012 towards printing the community survey, the remaining balance is £41,775 of which £10,000 was ringfenced at the May meeting for projects supporting vulnerable families in the Tidworth Community Area. Following the July meeting the area board had a balance of £27,598 of which £8900 remained in the ringfenced pot for projects to support vulnerable families. Following the September meeting the balances were £14,601.36 remaining with £903.36 remaining in the vulnerable families' pot. Since that meeting £3000 has been returned to the vulnerable families pot following one applicant failing to secure the match funding anticipated from other sources. The November meeting made no awards from the community grants pot, the balance in the total pot is therefore £17,601.36 with £3903.64 ring fenced to support vulnerable families.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole

responsibility of the town/parish council.

- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. The Tidworth Community Area Manager was given delegated authority to approve grant applications up to the sum of £500 in urgent cases between Area Boards subject to the agreement of the Chairman and Vice-Chairman. All such applications and awards will be reported in full to the next Area Board meeting.
- 1.17. A budget ring-fenced for the needs of young people will again be made available in 2012/2013, totalling £5,000. How this will be allocated will be the decision of the area board.

- 1.18. Tidworth Area Board has a separate Community Area Transport Group (CATG) budget of £ £12,957 for 2012/13.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Tidworth Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be **6** rounds of funding during 2012/2013. The fifth is contained in this report the remaining will take place on;
- 18th March 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Tidworth Area Board Community Grants pot will have a balance of £8736, less any award made to Kennet Community Transport to be decided at the January meeting. £3903.64 remains ring fenced to support vulnerable families. The Young Persons Initiative pot will have a remaining balance of £70.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

8.1

Ref	Applicant	Project proposal	Funding requested
Tid 12/023	TCAP	Second Tranche Funding	£5,024

- 8.1.1. The Officer recommendation is to approve the award in full.

The application meets the Community Area Grants Criteria 2012/13.

- 8.1.3 The application demonstrates a link to the Tidworth Community Area Plan as TCAP is the body charged with development of a plan for the community area.

- 8.1.4 The Tidworth Community Area Partnership is a fully constituted community organisation with the aims of formulating a community plan for the area and working in partnership with the area board, other partners and the local community to address issues raised. It holds regular meetings, runs a community website and reports to, and is part funded by, the area board in carrying out these activities.

- 8.1.5 Under the Community Area Partnership agreement with Wiltshire Council, TCAP is eligible for funding by the Area Board, which can make up to 20% of its annual budget available to support the work of the partnership. This equates to @£10,000 per annum in the Tidworth area. TCAP is required under this agreement to report to the area board on its activities and progress around key objectives in order to claim this funding.

A report has been received from TCAP and outlines the activities carried out by the partnership over the last year. These include holding regular thematic group meetings, developing new thematic groups, developing and sending out a community survey, organizing community events and activities and supporting the work of town and parish council's in the community area.

- 8.1.6 TCAP is therefore applying for the second tranche of funding for this financial year for the sum of £5,024.

8.1.8 If the Area Board makes a decision not to fund the project, TCAP will be unable to carry out its activities.

8.2

Ref	Applicant	Project proposal	Funding requested
Tid/YF/12/005	5 th Wiltshire Baden-Powell Scout group	Equipment	£1,000

8.2.1 Officer recommendation is to approve the award in full.

8.2.1 The application meets the Community Area Grants Criteria 2012/13.

8.2.3 The application demonstrates a link to the Tidworth Community Area Plan to promote and encourage the development of new community groups and organisations, to support the work and continuation of youth organisations, to improve participation by young people in community life and decision making processes and to encourage community involvement and volunteering.

8.2.4 The Baden-Powell Scouts Association is a registered educational Charity registered with the Charity Commission No 278525. The aims of the association is to develop good citizenship among young people teaching them services useful to the public and handicrafts useful to themselves with the wider aim of promoting young people's physical, mental and spiritual development.

8.2.5 The project is to equip a new scout group in the Ludgershall which has been piloted since November 2012 and with evidence of need and considerable levels of interest, is now ready to launch at the end of January 2013.

8.2.6 The scout group is needed in the area to provide additional activities for young people aged between 6 and 25 years. Local population changes show increased numbers of young people and with new housing developments more young people will be moving into the area.

8.2.7 The cost of startup equipment is £1,000 which is the amount applied for to the area board. Lists of equipment and quotations have been provided.

8.2.8 All necessary policies including child protection, health and safety and risk assessments are in place to support the project. Leaders are CRB checked and all volunteers are trained and supported in working with young people.

8.2.9 If the Area Board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

8.3

Ref	Applicant	Project proposal	Funding requested
Tid 12/019	TCAP	Community Area Awards- member project	£993.00

- 8.3.1 The application is a member project which is a project put forward by an elected member, where a project is considered to be of community benefit.
- 8.3.2 The application demonstrates a link to the Tidworth Community Area Plan to promote and encourage community involvement and volunteering.
- 8.3.3 The Community Area Awards are an annual event in the Tidworth Community Area that recognizes and acknowledges the value of the work carried out by volunteers and local community groups and organizations. The awards bring together a range of partner organizations that put up trophies, much valued by those receiving them.
- 8.3.4 The event is well attended and received each year and with good coverage in the local media helps to promote the community area across Wiltshire.
- 8.3.5 The project is to run the awards ceremony in 2013, to provide for event insurance, plaques, hall hire, entertainment and administration costs.
- 8.3.6 The total project cost is £1,243 and £250 has been secured from Aster Communities. The funding shortfall is £993 which is the amount applied for to the area board.
- 8.3.7 If the Area Board makes a decision not to fund the project e.g. the awards ceremony may not be able to go ahead.

8.4

Ref	Applicant	Project proposal	Funding requested
Tid/YF/ 12/006	Collingbourne Ducis Village Hall Trust	Table tennis project	£900

- 8.4.1 The Officer recommendation is to approve the award in full.
- 8.4.2 The application meets the Community Area Grants Criteria 2012/13.
- 8.4.3 The application demonstrates a link to the Tidworth Community Area Plan to provide activities, facilities and services for young people, to improve participation by young people in community life and to encourage community involvement and volunteering.

- 8.4.4 The Collingbourne Ducis Village Hall Trust is a not for profit organization established to oversee and manage the village hall on behalf of the local community with the aims of providing a facility where the community can come together for leisure, sporting, cultural and educational opportunities.
- 8.4.5 The project is to establish regular table tennis sessions in the village hall for the benefit of the local community and mainly for the benefit of young people aged 10-16 where there is an identified need for activities to support this age group.
- 8.4.6 The project aims to provide weekly sessions which will provide meaningful activity for young people, enable them to learn and develop skills and confidence and to mix with others in the community. It will also support healthy living through encouraging exercise and will support the aim of developing a legacy from the 2012 Olympic games.
- 8.4.7 The project cost for a pilot start up equipment is £1,000 and the Village Hall Trust is contributing £100 from its small reserves. The outstanding amount is £900 which is the amount applied for to the area board.
- 8.4.8 The village hall trust has confirmed that all necessary policies including child protection, health and safety and risk assessments are in place to support the project.
- 8.4.9 If the Area Board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

8.5

Ref	Applicant	Project proposal	Funding requested
Tid 12/021	Ludgershall Town Council	One Stop Shop	£2,500

- 8.5.1 The Officer recommendation is to approve the award in full.
- 8.5.2 The application meets the Community Area Grants Criteria 2012/13. Whilst applications from town and parish council's are not normally accepted where the town or parish council has the powers to precept to provide the service or facility, town and parish councils can apply for new capital projects where these can be seen to benefit the local community and where the town or parish council is contributing up to 50% of the total costs.
- 8.5.3 The application demonstrates a link to the Tidworth Community Area Plan to communicate effectively across the community area and ensure that good quality and timely information is available to the local community.

- 8.5.4 Ludgershall Town Council is applying the area board for funding to equip a one stop community information shop in Ludgershall.
- 8.5.5 The project is to provide a one stop shop in the centre of Ludgershall to offer free Wi-Fi and a range of information for the local community on services provided by different organizations and agencies. Ludgershall town council has also recently joined Visit Wiltshire and this facility can be used to promote and support the development of tourism in the community area.
- 8.5.6 The aims are to enhance the vitality and viability of the town centre area, to enable more effective communication between the town council and the local community and provide a more professional and visible working environment for the town clerk who currently works from home. Office space can also be made available to partner organizations.
- 8.5.7 The property will be leased from Sovereign Housing Association and the town council will be responsible for payment of rent and ongoing running costs.
- 8.5.8 The initial period of the lease will be three years and this will provide the opportunity for the general public and partner organisations to begin to work together more effectively, laying the foundations for the campus developments in the community area in the coming years.
- 8.5.9 The cost of equipping the shop is £5,000. Quotations have been received for the items required. The town council is contributing the required 50% (£2,500) of the project costs which leaves a shortfall of £2,500 which is the amount requested from the area board.
- 8.5.10 If the area board decides not to fund the project, the project will be delayed pending securing additional funding or the project may not be able to go ahead.

8.6

Ref	Applicant	Project proposal	Funding requested
Tid 12/022	Kennet Community Transport	Deposit for replacement community bus	£3,000

- 8.6.1 The Officer recommendation is to approve the award in part, to a level to be determined by elected members.
- 8.6.2 The application meets the Community Area Grants Criteria 2012/13.
- 8.6.3 The application demonstrates a link to the Tidworth Community Area Plan to ensure the provision and maintenance of transport opportunities across the community area particularly for those who are elderly, disabled or living in isolated rural communities.

8.6.4 Kennet Community is a Registered Charity operating from Marlborough and providing transportation for elderly and disabled members of the community to day centers Marlborough, care homes and to GP and other appointments. Transportation is in the form of a minibus converted to provide wheelchair access. The service covers the Pewsey and Tidworth Community areas.

8.6.5 Currently there is one passenger from the Tidworth Community area, a wheelchair user requiring transportation three times a week to a day centre in Marlborough.

8.6.6 The project cost for a deposit on a minibus is £15,000, Kennet Community Transport is contributing £5,000 from its reserves and have approached Marlborough Area Board for £5,000 and Aster Communities for £2,000. This leaves a shortfall of £3,000 which is the amount applied for to the area board

8.6.7 If the Area Board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

Applications funded under delegated authority to Community Area Manager and approved by Cllrs.

8.6.8

Ref	Applicant	Project proposal	Funding Agreed
Tid/YF/12/004	Tidworth junior Youth Club	Portable basketball hoop	£430

8.6.9

Ref	Applicant	Project proposal	Funding requested
Tid 12/020	Enford Village Hall	Broadband enabling equipment	£348

Appendices:	<p>Appendix 1 TCAP, 2nd Tranche Funding £5,024 Appendix 2 Ludgershall Scouts-£1,000 Appendix 3 Member Project Area Awards- £993 Appendix 4 Collingbourne Ducis Village Hall Trust-£900 Appendix 5 Ludgershall Town Council- £2,500 Appendix 6 Kennet Community Transport £3,000 Appendix 7 T2A, £430 Appendix 8 Enford Village Hall £348</p>
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No unpublished documents have been relied upon in the preparation of this report.

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